16 November 2010

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**First regular session 2011**
31 January to 3 February 2011, New York
Item 1 of the provisional agenda
**Organizational matters**

# Annual workplan 2011 of the Executive Board of UNDP and UNFPA

In accordance with decision 96/25, a draft workplan for 2011 was submitted to the Executive Board at its second regular session 2010 for discussion. The present document was prepared by the secretariat in close consultation with the Bureau of the Board and is submitted to the Board for adoption, subject to revisions as appropriate during the year.

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# Annual workplan 2011 of the Executive Board of UNDP and UNFPA

## First regular session: 31 January – 3 February 2011, New York

1. Organizational matters

   - Election of the Bureau of the Board for 2011 (12 January 2011)
   - Adoption of the agenda and workplan for the session
   - Adoption of the report of the second regular session 2010
   - Adoption of the annual workplan 2011 of the Executive Board

**UNDP segment**

2. Gender in UNDP

   - Oral report of the Administrator on the implementation of the UNDP gender equality strategy and action plan (decisions 2009/6 and 2010/4)

3. Country programmes and related matters

   - Draft common country programme document for the United Republic of Tanzania (decision 2010/25)
   - Approval of country programme documents

4. Evaluation

   - Revised UNDP evaluation policy (decision 2010/16)
   - Evaluation of UNDP contribution to prevention and recovery in countries affected by natural disasters and management response
   - Evaluation of UNDP contribution to strengthening national capacities for national development strategies and management response
   - Evaluation of UNDP contribution to environmental management for poverty reduction: the poverty-environment nexus and management response
   - Evaluation of UNDP contribution to decentralization and local governance and management response
   - Evaluation of UNDP regionalization process and management response

**Joint segment**

5. Report to the Economic and Social Council

   - Report of the Administrator of UNDP and the Executive Director of UNFPA to the Economic and Social Council

6. Recommendations of the Board of Auditors

   - Reports of UNDP and UNOPS on the implementation of the recommendations of the Board of Auditors for the biennium 2008-2009
   - UNFPA report on the follow-up to the report of the United Nations Board of Auditors for 2008-2009: Status of implementation of recommendations

7. Financial, budgetary and administrative matters

- Reports of UNDP and UNFPA on human resources management
- Mock-up for the 2012-2013 budget (decision 2010/32)

**UNFPA segment**

8. Country programmes and related matters

- Draft common country programme document for the United Republic of Tanzania (decision 2010/25)
- Approval of country programme documents

9. Midterm review of the strategic plan

- Oral presentation on the midterm review of the UNFPA strategic plan, including the UNFPA humanitarian response strategy

10. Other matters

- Global Environment Facility: Note by Administrator on the proposed amendment to the Global Environment Facility instrument

**Joint meeting of the Executive Boards of UNDP/UNFPA, UNICEF and WFP**
(4 and 7 February 2011)

## Annual session: 6 – 17 June 2011, New York

1. Organizational matters

- Adoption of the agenda and workplan for the session
- Adoption of the report of the first regular session 2011

**UNDP segment**

2. Annual report of the Administrator

- Midterm review, including the annual report for 2010, of the UNDP strategic plan
- UNDP report on the recommendations of the Joint Inspection Unit in 2010
- Statistical annex

3. Funding commitments to UNDP

- Status of regular funding commitments to UNDP and its funds and programmes for 2011 and onwards

4. Evaluation

- Annual report on evaluation
- Evaluations and management responses

5. Human Development Report

- Update on Human Development Report consultations (GA resolution 57/264)

6. Country programmes and related matters

- Midterm review of the UNDP global programme (decision 2009/9)
- Draft regional/country programme documents
- Extensions of country programmes
- Approval of the country programme document for the United Republic of Tanzania

7. United Nations Capital Development Fund

- Report on results achieved by UNCDF in 2010, including progress report on the implementation of the strategic partnership between UNCDF and UNDP (decision 2009/12)

8. United Nations Volunteers

- Presentation on planning for the tenth anniversary of the International Year of Volunteers and on the fortieth anniversary of UNV (decision 2010/19)

**UNOPS segment**

9. United Nations Office for Project Services

- Annual report of the Executive Director

**Joint segment**

10. Internal audit and oversight

- Reports of UNDP and UNOPS on internal audit and oversight activities and management responses
- Report of the Director of the Division for Oversight Services on UNFPA internal audit and oversight activities in 2010 and management response

11. Reports of UNDP, UNFPA and UNOPS Ethics Offices

- Reports of UNDP, UNFPA and UNOPS Ethics Offices (decision 2010/17)

12. Field visits

- Reports on field visits

**UNFPA segment**

13. Annual report of the Executive Director

- Report of the Executive Director for 2010, including the midterm review of the strategic plan, 2008-2013
- Statistical and financial review, 2010
- UNFPA report on the recommendations of the Joint Inspection Unit in 2010

14. Funding commitments to UNFPA

- Report on contributions by Member States and others to UNFPA and revenue projections for 2011 and future years

15. Country programmes and related matters

- Draft country programme documents and extensions of country programmes (as per decision 2010/26, end-of-cycle evaluations of country programmes and budgeted evaluation plans are to be presented along with the new draft programmes)
- Approval of the country programme document for the United Republic of Tanzania (decision 2010/25)

16. Other matters

UNDP special event

## Second regular session: 6 – 9 September 2011, New York

1. Organizational matters

- Adoption of the agenda and workplan for the session
- Adoption of the report of the annual session 2011
- Draft workplan for 2012

**UNDP segment**

2. Financial, budgetary and administrative matters

- Annual review of the financial situation, 2010
- UNDP budget estimates for the biennium 2012-2013
- Report of the ACABQ on the UNDP budget estimates for the biennium 2012-2013

3. Programming arrangements

- Review of programming arrangements, 2008-2013 (decision 2010/3)

4. Country programmes and related matters

- Approval of country programme documents

5. Evaluation

- Evaluations and management responses

**UNOPS segment**

6. United Nations Office for Project Services

- Annual statistical report on the procurement activities of United Nations system organizations 2010
- UNOPS budget estimates for the biennium 2012-2013
- Report of the ACABQ on the UNOPS budget estimates for the biennium 2012-2013

**Joint segment**

2 and 9. Financial, budgetary and administrative matters

- Joint UNDP, UNFPA and UNICEF preliminary briefing note on progress regarding an integrated budget (decisions 2009/22 and 2009/26)

7. Internal audit and oversight

- UNDP/UNFPA/UNOPS conference room paper on implications and options for greater information disclosure of the internal audit reports (decisions 2010/22)

8. Follow-up to UNAIDS Programme Coordinating Board meeting

- Joint UNDP/UNFPA report on the implementation of the decisions and recommendations of the Programme Coordinating Board of UNAIDS

**UNFPA segment**

9. Financial, budgetary and administrative matters

- Estimates for the biennial support budget, 2012-2013
- Report of the ACABQ on the estimates for the biennial support budget, 2012-2013

10. Country programmes and related matters

- Approval of country programme documents
- Draft country programme documents and extensions of country programmes (as per decision 2010/26, end-of-cycle evaluations of country programmes and budgeted evaluation plans are to be presented along with the new draft programmes)

11. Other matters